

# ONLINE PAYMENT INSTRUCTIONS

1. Online at **PaymentServiceNetwork.com**.
2. Click “Okay” at the bottom (if it appears) regarding use of cookies.
3. Choose “Make Payment” at the very top of the screen.
4. Choose “Quick Pay” on the right.
5. Ignore the first 3 boxes, and in the
6. 4<sup>th</sup> box on that screen, type in **Business ID # RT23741**,
7. Choose “Search”.
8. At the bottom of the screen, choose “Make a Payment” next to  
Town of Milton, WI (Police) or (Misc. for building permits and other  
municipal fees).
9. Fill out the rest of the information (email address, name, address, phone  
number, citation number, and credit card info),
10. Select continue and complete payment.

**If you don’t want to pay online, you can also mail your payment by check to:**

Milton Town (*Joint Municipal Court – for citations*)  
23 First Street,  
Milton, WI 53563,

**\*\* Please make your check payable to the Town of Milton.**