



Milton & Milton Township Fire Department

614 W. Madison Ave.

miltonfire@miltonfire.com

Phone: 608/868-2842

Milton, WI

Fax: 608/868-6668

Notice of Application for Firefighter/Paramedic

The Milton – Milton Township Fire Department is currently accepting applications to establish an eligibility list for the position of Firefighter/Paramedic. The Milton – Milton Township Fire Department is looking for energetic personnel that are dedicated to providing public service in areas of fire protection, emergency medical service, fire prevention, public education.

Salary: \$55,500.00 with an excellent benefits package

All applicants must meet the following minimum requirements to apply:

- No felony convictions
- Minimum of 18 years or older at time of application
- Possess a valid state-issued Driver's License
- Possess a High School Diploma or GED equivalent
- U.S. Citizenship

All applicants must meet the following minimum requirements at time of hire:

- Wisconsin Firefighter I & II certification (or obtain Wisconsin certification through reciprocity)
- Possess a valid Wisconsin Paramedic License (or obtain Wisconsin licensure through reciprocity)
- Posses a current CPAT Assessment Certification (within the last 2 years)
- Certified Driver/Operator – Pumper (preferred at time of hire)
- Certified Driver/Operator – Aerial (preferred at time of hire)
- NIMS/ICS 100 & 700
- 1 year of operational fire experience
- 1 year of experience as a practicing EMT

APPLICANT REVIEW PROCESS:

1. **Submit Application:** Applications and Resumes must be completed by October 1, 2022 at 5:00 p.m. Applications are available at Milton-Milton Township Fire Department 614 W. Madison Ave. Milton WI, City of Milton website and Township of Milton website and requested from miltonfire@miltonfire.com

(Faxed, emailed, mailed or dropped off applications will be accepted)

2. **Oral Interviews:** Following completion of all application materials and review of minimum qualifications, successful applicants will be contacted and invited to participate in Oral interviews.

3. **Eligibility Notification:** Candidates will be notified of their progression in the application review process in October 2022. The selection process will include background investigation, drug/alcohol/screen, and medical exam

Questions: Please direct all questions pertaining to the application process to Administrative Assistant Jenny Lukas at miltonfire@miltonfire.com



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Application for Employment

Federal and state law prohibits discrimination based on certain characteristics. The Milton and Milton Township Fire Department is an equal opportunity employer. Please read and complete all portions of this form in ink (please print). Applications that are incomplete or are filled out in pencil may be rejected. Mark all spaces that do not apply to you as NA.

Position Type / Location						
Current certifications (Circle all that apply):						
EMT-Basic	EMT-Advanced	EMT-Paramedic	Firefighter I	Firefighter II	Driver / Op – Pumper	Driver/Op - Aerial
Personal Information:						
Name (First, Middle Initial, Last):						
Address:						
City:						
Zip Code:						
Phone Number (Home and Cell):						
Email:						
Are you a United States citizen and/or able to work in the United States legally (circle one):		Yes	No			
Are you 18 years of age or older (circle one):		Yes	No			
Do you possess a valid Wisconsin State Drivers License (circle one):		Yes	No			
If yes, Drivers License Number: _____						
Do you possess a high school diploma or equivalent?		Yes	No			
Education:						
High School:						
College:						
Other:						
Firefighter Certifications (please specify):						
EMT Certifications (please specify):						

Previous Employment:

Name of Business:

Address:

Position:

Reason For Leaving:

Name of Business:

Address:

Position:

Reason For Leaving:

Name of Business:

Address:

Position:

Reason For Leaving:

References:

Name:

Business:

Years Known:

Name:

Business:

Years Known:

Name:

Business:

Years Known:

Additional Information

Has any license, permit, or privilege ever been revoked or suspended that you currently hold or have held in the past (circle one)? Yes No

Have you ever been convicted of reckless driving, careless driving, or careless operation of a motor vehicle or are any charges pending (circle one)? Yes No

Have you ever been convicted of driving under the influence of alcohol, a narcotic drug, marijuana, amphetamines or any other illegal substance or are any charges pending (circle one)? Yes No

Have you ever been convicted of a felony for the possession, sale, or transfer of a narcotic drug, marijuana, amphetamines, or any other illegal substance or are any charges pending (circle one)? Yes No

Have you ever applied to work for the Milton and Milton Township Fire Department in the past? Yes No
If so, when?

List all traffic convictions and forfeitures for the past five years (not including parking violations):

Please list any other information you feel is necessary or relevant to your consideration for employment at the Milton and Milton Township Fire Department below:



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Background Check Consent and Release Waiver

Applicant's Legal Name (First, Middle, Last Name - Printed):

Address: _____ **City:** _____ **State:** _____

Zip: _____ **Birth Date:** _____ **Driver's License Number:** _____

I, _____, authorize and give consent for the above named organization to obtain information regarding myself. Please read and initial each of the following statements. If you have any questions regarding these statements please direct them to a Chief Officer or Administrative Assistant with the Milton and Milton Township Fire Department. Your initials and signature verify that you have read, understand, and agree to abide by these statements.

Initial each statement below if you agree:

_____ 1. I authorize the Milton and Milton Township Fire Department to conduct a background check (including criminal) prior to making a decision regarding employment. I release the Milton and Milton Fire Department from any and all liability as a result of this background check.

_____ 2. I authorize the Milton and Milton Township Fire Department to investigate my character and general reputation prior to employment by contacting my prior employers, references, and any other individuals the Milton and Milton Township Fire Department feels necessary.

_____ 3. I release any and all information that the contacted entities and the Milton and Milton Township Fire Department may have regarding me and absolve those parties who provided the information requested from any and all liability.

_____ 4. I acknowledge that I will be required and agree to submit to a physical examination and testing for alcohol and drug use as part of the employer's evaluation procedures and authorize release of my results to the Milton and Milton Township Fire Department for use in deciding whether I should be offered employment.

_____ 5. I agree that, if any of the information provided or obtained in a background check changes, whether before or after employment, I will immediately inform and provide the Milton and Milton Township Fire Department with new and updated information

_____ 6. I agree that all information I provide the Milton and Milton Township Fire Department for application, background check, or any other purpose is truthful to the best of my knowledge.

_____ 7. I agree that if any information I provide to the Milton and Milton Township Fire Department is deemed false, misleading, or incomplete in my application, background check, or any other information in connection with the Milton and Milton Township Fire Department's evaluation of me as a candidate for employment is grounds for immediate termination of the application/hiring process or employment, regardless of when or how such information is discovered.

_____ 8. If accepted for employment, I agree that my status as an employee depends on my successful performance during an eighteen (18) month probationary period and that I am an "at-will" employee. In addition, I understand that the Milton and Milton Township Fire Department is a drug and violence free workplace.

If you wish, please provide the Milton and Milton Township Fire Department with any written statement you feel is necessary or relevant to your application, background check, or employment with us. This statement is not required but will be used in determination of employment.

Signature: _____ Date: _____

----- Administrative Use Only -----

Background check completed - Name: _____ Agency: _____

Comments: _____
