

Proceedings of the Planning and Zoning Committee
Proceedings of the Milton Town Board
October 9, 2017

1. Call to Order

Chair Trescher called P&Z to order at 6:30pm. Present were Charlie Rusch, Jim Hanlon, and Scott Barker. Jon Webb was absent.

Chair Meyer called Town Board to order at 6:30pm. Present were Supervisors Jennings, Trescher, and Stalker. Supervisor Traynor was absent. Also present were Clerk Kunkel, Treasurer Reif, Chief Kunkel and 7 citizens.

2. Confirmation of Meeting Notices

Notices were posted at the 1st Community Bank, Town Hall, Lake House Inn, town's website and published in the Courier.

3. Pledge of Allegiance

Done

4. Approval of Agenda (PZ)(TB)

Motion Barker, second Rusch to approve. Carried.

Motion Stalker, second Jennings to approve. Carried.

5. Approval of Minutes 9-11-17 (PZ); 9-11-17, 9-14-17 (TB)

Chair Trescher noted a correction # 8, "the". Motion Barker, second Hanlon to approve with correction. Carried.

Barker noted a correction on # 13 "tree". Motion Jennings, second Stalker to approve with corrections. Carried.

6. Public Hearing Conditional Use Robert McGuire, 2107 E Vincent Rd, to modify or change 3 conditions on the existing conditional use permit to have a Go Kart Track, building repair and sell karts and a building to entertain parties. Conditions to be modified or changed out of the 21 conditions presently in place are: 1) remove the permanent bathrooms; 2) extend the holiday hours of operation; and 3) remove the alcohol ban. Parcel 6-13-46.10; 4 acres; PT NE ¼, of PT SE ¼, Section 7, in the Town of Milton. (PZ)(TB).

Chair Trescher advised there was an issue with the formality of the application. The site plan doesn't have the current items on it; barn-not placed; need to decide if the plan is complete; no ticket office on here; barn not placed correctly; ticket not on plan, parking, berm, porta potty, fence-all things should be on the site plan to be able to make changes. McGuire advised he submitted the plan that the state approved.

Chair Meyer advised this is dated 8-22-16; we need an "as built" site plan; difficult to give you when you don't have an as built drawing. It's important for the town to know what you want to do here, but also to protect you. Fee site plan is very important, best evidence is the site plan.

Chair Meyer inquired if this was submitted electronically and Clerk Kunkel advised she honestly didn't remember. Meyer further went on to advise McGuire that this does not wipe out your other CUP. Areas listed that are not on the map: parking stalls, storage trailer, ticket office, portable barn, size of building between the 2 green houses, berm, sound barrier fence and portable bathroom.

McGuire when questioned as to how many Go Karts he owned advised 30.

Chair Meyer advised the question is if the application is complete.

Motion Hanlon, second Barker to table this until Matt gets all the stuff together on the site plan and a public hearing will be held at a later date. Carried.

7. Confirmation of next meeting date/time 11-13-17

Discussion on the date and/or about having a meeting as both chairs will be out of state. Next meeting date of 12-11-17 decided, skipping 11-13-17.

8. Adjourn P&Z

Motion Rusch, second Hanlon to adjourn. Motion carried and P&Z adjourned at 6:56pm.

9. Citizens to be Heard

Mark Gavigan, 3328 E. County Road N inquired if anything could be done about the jake breaks. Chair Meyer advised that an ordinance is required before anything can be done.

Trescher complained of semi's going down Trescher Road. Rusch advised it is mainly Friday and Saturday's from 8p-10p

Jim Naughton, 1315 E. State Road 59 inquired if the town has considered permitting golf carts to be on the road?

Chair Meyer advised that legally they can't in Wisconsin-need to be licensed and the state doesn't permit that.

Discussion took place on snowmobiles, ATV's, UTV's and their operations.

Stacey Babiarz, 2209 E. Vincent inquired if golf carts can be pushed across Highway 59? He was advised they could as could a car, but could be a safety issue. Babiarz also inquired on the No Parking Signs on Vincent, if they will be moved and Chair Meyer advised he hadn't heard back from John Traynor on this yet. Babiarz also inquired on the shouldering of the road, if it's going to get done. Chair Meyer advised there are several roads that are being looked at for that but Vincent wasn't one of them. Babiarz advised that the top layer is starting to come off.

10. New Fire Numbers for the Town of Milton to be in Compliance with the County Address System Ordinance; checking into Lange doing it

Chair Meyer advised that the new signs are 2 sided and reflective; considering a special assessment for this. Clerk Kunkel advised she was quoted \$35/per sign and installation from Collin Byrnes. Chair Meyer inquired if that could be done to get on the taxes for this year and she advised she hasn't seen the list since the Police Department worked on it. Chair Meyer also said the attorney should be checked with if that can be done by a motion alone for getting done. Motion Stalker, second Jennings to go ahead and proceed with the new fire numbers where needed with a special assessment. Carried.

11. Joint Powers Agreement with 911

Motion Trescher, second Stalker to approve the Joint Powers Agreement with 911 1-1-17 to 1-1-18.

12. Unpaid Parking Fees from Blackhawk and Lakeland Campgrounds-Potential Special Assessment

Clerk Kunkel advised that she spoke with Assessor Clark via email and the campgrounds are supposed to be setting up a time/date for him to go through them. But also this needs to be done prior to the beginning of November, otherwise it won't be able to go on the tax bill, if not submitted on time.

Motion Stalker, second Trescher to go forward with the special assessment for Blackhawk and Lakeland fees plus the penalty. Carried.

13. Accept Letter of Resignation from the Town Clerk/Notice for Job Description-Posting

Chair Meyer read the letter of resignation submitted by Clerk Kunkel and he wanted a record of this letter of resignation. Motion Trescher, second Stalker to accept the letter of resignation with sadness. Carried.

Discussion took place. Decided to have the deadline for resumes be 11-15-17; meeting to go over resumes 11-16-17 @ 6pm; schedule interviews 11/27 and 11/28. Submit to several areas-Courier, Gazette, Job Center, etc.

14. Bills

Motion Stalker, second Trescher to pay the bills as submitted. Carried.

15. Treasurer's Report

Motion Trescher, second Jennings to place the report on file. Carried.

16. Building Inspector's Report

Submitted.

17. Police Department's Report

Chief Kunkel submitted his report also discussion took place about him checking on a "jake break" ordinance.

18. Chairman's Report

Complaints had come in on Bob Hanlon cutting trees on Schmidt and Ryan Roads. Has done this in the past and saved the town funds by doing it.

Discussion on Town of Milton PD taking on Town of Koshkonong for police services.

19. Correspondence

Reminder of Budget Workshop 10-19-17 @ 6pm; Election on 11-7-17; received notice of an Oktoberfest at 1st Community Bank on 10-18-17.

20. Fire Commission Report

Meeting on 3rd Wednesday; listening session on 10-26-17 at fire station; Chief Banker started on 10-1-17.

21. RRSP

Done until December.

22. CKSD Report

None

23. Adjourn

Motion Trescher, second Stalker to adjourn. Carried and meeting was adjourned at 8:44pm.

Respectfully submitted this 11th day of October, 2017 Sandra Kunkel, Town Clerk, WCMC

"Minutes are not official until approved by P&Z and Town Board."