

Proceedings of the Planning and Zoning Committee
Proceedings of the Milton Town Board
February 13, 2017

1. Call to Order

P&Z meeting was called to order by Chair Trescher at 6:30pm. Present were Jim Hanlon and Jon Webb. Absent Charlie Rusch and Scott Barker.

Town Board was called to order by Chair Meyer at 6:30 pm. Present were Supervisors Drew, Stalker, Traynor and Trescher. Also present were Clerk Kunkel, Chief Kunkel and 9 citizens.

2. Confirmation of Meeting Notices

Posted at 1st Community Bank, Town Hall, Town's website and published in the Courier.

3. Pledge of Allegiance

Done

4. Approval of Agenda (PZ) (TB)

Motion by Webb, second Hanlon to approve the agenda. Motion carried.

Motion by Traynor, second Stalker to approve the agenda. Motion carried.

5. Approval of Minutes 1-9-17 (PZ) (TB)

Motion Webb, second Hanlon to approve the minutes. Motion carried.

Motion Stalker, second Drew to approve the minutes. Carried.

6. Greg Tollefson on being released from Farmstead; father passed away late last year, no further need for the trailer (PZ)(TB).

Mr. Tollefson, 6516 E R-J County Line Rd wanted to thank everyone for allowing the trailer for his dad all of those years; no further need for it now that he is gone.

Motion Webb, second Hanlon to recommend to the Town Board to release Tollefson from the Farmstead.

Carried.

Motion Traynor, second Drew to accept the recommendation of P&Z. Carried.

7. Norman Peterson, 6333 E High Street, purchase of James Sheskey's mobile home and continue in Farmstead (PZ) (TB).

Mr. Peterson spoke advising that after 45 years Mr. Sheskey, 6327 E High Street, has retired and is moving up north. Peterson would like to buy the trailer and rent it out. Discussion on Farmstead permits per the ordinance took place. Peterson would like to purchase the trailer and move his brother into it. Chair Meyer suggested to consider existing non-conforming use.

Motion Webb, second Hanlon to recommend to the Town Board to view this as non-conforming use, for the footprint to be the same as it has been, can put in a new trailer if necessary and stay under the Farmstead.

Carried.

Motion Stalker, second Traynor to accept the recommendation of P&Z. Carried.

8. Public Hearing: Zoning Request and Land Division Frank and Dorothy Jones Revocable Trust, 4937 E. County Road N, for zoning change from A1 to A2 and creating two additional lots-one to separate buildings from the farm and the other to be sold to a non-family member. Lots 1 and 2 will be A2; lot 1 will be 11.8 acres and lot 2-10.1 acres, with the remaining 102.1 acres to stay A1. Parcel 6-13-78; SE ¼ of NW ¼, Section 10, in the Town of Milton. (PZ)(TB).

Public Hearing Opened

Ron Combs-Combs & Associates was present; explained about the 2 lots being switched to A2; remaining acres stays A1. Chair Trescher read the email from Andrew Baker at the County on the driveway being on Vogel Road. Penny Shackelford, 11305 N Vogel Road, inquired on the future development. Combs advised this would be for a single family home.

Public Hearing Closed.

Work sheets were handed out and gone over.

Motion Webb, second Hanlon to recommend to the Town Board to approve the zoning change and land divisions for lots 1 and 2 for A2 and the remaining staying A1 with driveway on Vogel Road. Vote: Webb-aye, Hanlon-aye, Trescher-aye. Carried.

Motion Drew, second Stalker to accept the recommendation of P&Z. Vote: Stalker-aye, Traynor-aye, Drew-aye, Trescher-aye, Meyer-aye. Carried.

9. Lot Combination Dennis Puccini & Connie Blankenship, to combine 2 lots into one for building purposes. The lots are located on E. Peggy Lane, parcels 6-13-91.1 and 6-13-91.2, total acres to be 2.17 acres, NE ¼, of SW ¼, in Section 11, in the Town of Milton. (PZ)(TB).

Ron Combs for this combination; advised simple lot combination for building purposes; better site plan on top of the hill; all conservation and drainage easements still the same. Chair Meyer advised this would be for signing of the final plat.

Motion Webb, second Hanlon to recommend to the Town Board to approve this lot combination. Carried.

Motion Traynor, second Stalker to accept the recommendation of P&Z. Carried.

10. Confirm next meeting date of 3-13-17

Confirmed

11. Adjourn P&Z

Motion Webb, second Hanlon to adjourn. Carried and P&Z adjourned at 7:06pm.

Town Board

12. Citizens to be Heard

Karl Hanson, 8402 N Ridge Trail, introduced himself and advised that he is running for the municipal judge for Towns of Milton-Harmony and Lima. Hanson gave some of his statistics and criteria and why he would be the right choice for this position for the towns.

Penny Shackelford, 11305 N Vogel Rd questioned on the land zoning change-for the farmland that doesn't have anything on it, can they put another house on it? If the other house is separated off, then yes. Saw the Hazmat Resolution-we have been attending meetings in Fort Atkinson about that. Don't think any of this goes through our town, but if any of those pipelines would leak, it would only take an hour to get to Janesville, so we need to have this covered in our plan. Chair Meyer advised that the resolution is for federal funding; town needs to sign on to the county's plan in order to be eligible for any funding, so the title is misleading. Meyer advised that this is something that we should be aware of.

13. Bartender Licenses for Amanda E Phelps, Rachel N Edenfield, Cheryl L Briggs, Dominia R. Pierce

Motion Traynor, second Stalker to approve the licenses. Carried.

14. 2017-2 Hazmat Mitigation Plan

Motion Trescher, second Traynor to approve the updated Hazardous Mitigation Plan of Rock County's with R2017-2. Carried.

15. 2017-3 Introduction of Resolution to Discontinue the Formerly Existing County Line Road

Chair Meyer explained this section of County Line Road was developed from the Hwy 26 bypass; dead end portion; intent is to vacate this section of the road and dedicate it to the adjacent landowner. Town of Koshkonong is shared on the other side of the road.

Clerk advised that tonight the resolution is to be introduced only; if board decides to follow through, it would be adopted at next month's meeting with the public hearing.

Motion Traynor, second Trescher to move forward with this resolution and have the public hearing next month. Carried.

Clerk Kunkel clarified who is responsible for the cost of the certified letters and all of the attorney fees. Chair advised the towns would cover the cost for the letters on each side to which Kunkel advised that both towns, per the attorney, needed to send letters to each property owner on both sides. Clerk Kunkel also requested that Chair Meyer check over the bill from the attorney as it appears we were billed for Town of Koshkonong on this also.

16. Bills

Clerk Kunkel asked for guidance from the Board with the Parking Fees. They are due on or before January 10 and on or before July 10. Lakeview pays on time each year however Equity Lifestyle for the other 2 campgrounds has not. They didn't pay on time last year either. Kunkel sent Equity Lifestyle a letter on January 18th, advising they had not paid-unable to send an invoice, since I never know how many sites they have. On the 18th of January, Fed Ex attempted a delivery to the hall, during the closed hours. They also attempted a delivery on January 20, again when the hall was closed. Chief Kunkel went to the Fed Ex Office in Janesville on Saturday and the package was a check and letter from Equity Lifestyles for the parking fees, however their letter was dated 1-17-17, which was already 7 days past the due date. Kunkel doesn't feel it is fair that Lakeview complies and the other ones don't. Asking for guidance for the billing of late fees to Equity.

Motion Drew, second Trescher to assess the late fee for the days late for Equity Lifestyle. Carried.

Motion Traynor, second Stalker to pay the regular bills. Carried.

17. Treasurer's Report

Submitted. Motion Stalker, second Drew to place the report on file. Carried.

18. Building Inspector's Report

Submitted. Chair Meyer advised on the meetings he has had with the inspector; last was for the applications for 7-8 lots in Lakewoods; need a permit for the driveways before can issue the permits and site plans for clarification on the setbacks.

Meyer also advised he received a phone call from Canal on requesting a negotiation on the design of the culverts and the ditches. Meyer advised he would not do that. Traynor advised he is meeting with Ron Combs on this Wednesday.

Drew asked for clarification on how GEC is working and the prices. Discussion took place.

Clerk Kunkel advised starting 1-1-18, all building permits need to be submitted on line to the state. Kunkel was requesting authorization for GEC to do this on behalf of our town, which they are willing to do. They sent a letter and form for us to fill out.

Motion Drew, second Trescher to authorize Sandy to have GEC send the reports into the state electronically. Carried.

19. Police Department's Report

Chief Kunkel submitted his report; crashes at N Milton Road and County N have increased; info given on hunters safety and severe weather spotters classes coming up; received a phone call from Kathy Thompson that the Go Karts are running and feels with the nice weather this weekend they will be again-nothing has been done about the sound barrier and not sure about the lighting. Kunkel also advised that a meeting took place with the Rifle Club and it went very well and they had a meeting with property owner Traynor. Discussion took place on this.

20. Chairman's Report

Chair Meyer advised he appointed Jon Jennings to a temporary highway department committee-also checked with WTA on Jennings going in place of Drew to the training in Whitewater last weekend and was advised as long as it's paid for, anyone can attend, so Leonard, Jon, Marian and Meyer went to the training. Discussion on topics for the training they went to. Purchased 4 Officer Handbooks, as they haven't been updated in quite some time; Meyer also advised of a DOT meeting in Edgerton on 2-28-17 at 9am; Fulton is posting the weight limit on their roads as of 2-16-17; also sent a notice to the Courier on culverts and are we interested in joining in with that. Traynor felt it would be better to go in the newsletter with the taxes and Clerk Kunkel asked for a reminder in October of that when she does the letter.

3rd Thursday in May our Town is hosting the WTA meeting so will need to take care of that.

21. Correspondence

Clerk Kunkel advised of a nice thank you from the Dikkebooms; 2 letters from Rock County Public Works on getting road work that we need done information to them as soon as possible for scheduling; also they are improving the timing of their bills getting sent out.

22. Fire Commission Report

Drew advised she was at a Meet and Great for the National Fire Chief's Association. Very informative; checking if meet the criteria for a volunteer fire department for a grant that was applied for; meeting on Wednesday at City Hall.

23. CKSD Report

Meeting was last week; 1st meeting on the new upgrade with costs coming in at 6million and 15million; meeting on the 21st on the metropolitan sewer district. Discussion on pro's and con's of this.

24. Adjourn

Motion Traynor, second Stalker to adjourn. Carried and meeting was adjourned at 8:52pm.

Respectfully submitted this 14th day of February, 2017

Sandra Kunkel, Town Clerk, WCMC

"Minutes are not official until approved by the Town Board and P&Z."