

## MILTON JOINT FIRE COMMISSION MTG.

Wednesday June 20, 2018

Location: Milton Township Hall at 7:00 p.m.

Present: Comm. B. Drew, Comm. M. Trescher, Comm. B. Meyer, Comm. L. Laehn, Comm. J. Zajac, Comm. T. Rusch, Chief Banker, J. Lukas

1. Call to Order and confirmation of appropriate meeting notice at 7:07 p.m. by Commissioner Chairperson B. Meyer.
2. Approval of Agenda: On a motion by Commissioner M. Trescher, a second by Commissioner T. Rusch, to approve agenda, motion carried.
3. Approval of May 16, 2018 and May 21, 2018 minutes: On a motion by Commissioner B. Drew, a second by Commissioner T. Rusch, to approve the May 16, 2018 and May 21, 2018 minutes, motion carried.
4. Public Participation:
5. Old Business:
  - a. Discussion and Possible action regarding Server:
    - Chief Banker reported that server issues have been resolved at this time and stated that the Fire Department will enter in an Information Technology Services Agreement with Ignatek, Inc.
    - On a motion by Commissioner B. Drew, a second by Commissioner L. Laehn, to accept Information Technology Services Agreement that Chief Banker has entered into with Ignatek, Inc., motion carried.
  - b. Discussion and Possible action regarding future Legal Counsel Rep. for JFC:
    - On a motion by Commissioner B. Drew, a second by Commissioner M. Trescher, to approve recommendation from Chief Banker for Melissa Brooke Joos from Collins & Henderson, LLP Law Firm to be the legal counsel for the Joint Fire Commission, motion carried.
    - Commission Chairperson B. Meyer requested that an agenda item for July 18, 2018 include discussion and possible action regarding amending the 2018 Budget for possible attorney fees for the remainder of the year.

6. New Business:

a. Discussion and possible action regarding Sub Committee:

- On a motion by Commissioner B. Drew, a second by Commissioner J. Zajac to create a Sub Committee for discussion on building a future Fire Station. The Sub Committee will consist of one representative from the Town of Milton, one representative from the City of Milton, Chief Banker, one member of the Milton-Milton Township Fire Department and one representative from the City of Janesville, also the meetings will be open to the public and be posted, motion carried.

7. Chief's Report:

- The department responded to a total of 82 calls in the month of May.
- Budget: Chief Banker stated that the revenue from the last sale of equipment has been placed in the Reserve Account.
- Admin: Looking into seeing whether or not the current grant we are under would pay for a software program to aid with SOG's.
- Facility: Still concerned over bricks falling off the back of the building.
- Operations: Looking forward to moving forward with the Sub Committee.
- Fire Prevention Activities: No report this month

8. Presidents Report:

- No report given

9. General Items:

- Chairperson Commissioner B. Meyer stated that he still would like to see guidelines for Commission members (a binder). Chief Banker stated that he would look into this.

- Chairperson Commissioner B. Meyer stated that the City of Milton and Township of Milton are lacking an ordinance concerning auto accidents (TRIP, compensation etc.) and would speak with new Legal Counsel for Joint Fire Commission on this matter.

10. Adjournment:

- Next Scheduled meeting July 18, 2018 5:30 p.m. at the Milton City Hall. Commissioner J. Zajac moved to adjourn the July 18, 2018 Joint Fire Commission meeting at approximately 8:40 p.m., Commissioner B. Drew seconded the motion and carried.

(Submitted by: J. Lukas)