

Proceedings of the Planning and Zoning Committee  
Proceedings of the Milton Town Board  
August 1, 2018

**1. Call to order (PZ)(TB)**

P&Z called to order by Chair Trescher at 6:30pm- Charlie Rusch Jr was absent.

Town Board was called to order by Chair Meyer at 6:30pm-all present. Also present- Treasurer Reif, Clerk Granger, Chief Kunkel, and 2 citizens.

**2. Confirmation of Meeting Notices**

Meeting notices were posted on Town's website, Town Hall, First Community Bank and published in Milton Courier.

**3. Pledge of Allegiance**

Done

**4. Approve Agenda(PZ)(TB)**

(PZ) Motion to approve agenda (Webb, Barker) Motion carried

(TB) Motion to approve agenda (Traynor, Jennings) Motion carried

**5. Approve Minutes 7-9-18 (PZ)(TB)**

(PZ) Motion to approve minutes (Barker, Webb) Motion carried.

(TB) Motion to approve minutes (Jennings, Trescher) Motion carried.

**6. Discussion/possible action on Building Permit Fee Schedule**

Chair Trescher asked Meyer if there were any conversations with GEC. Chair Meyer verified with Town of Harmony, there is no difference in fees due to zoning officer.

Chair Meyer, Town of Milton is anticipating to attempt to get zoning officer, when to coordinate adding this position and if the Town should modify fee schedule? Or leave alone? Supervisor Webb thinks we should offer full zoning fee to officer.

All questions will go to zoning officer, need to pay some base salary. Cannot discuss till budget time. Discussion on zoning officer position. Will put discussion on Building Inspector on agenda for September. Clerk will get job description from Harmony- clarify late fees with GEC.

**7. Confirm next meeting date 9-10-18**

Confirmed.

**8. Adjourn P&Z**

Motion to adjourn (Webb, Hanlon) Motion carried.

**9. Citizens to be Heard**

Bonnie Starck 9507 E County Rd N, owner of The Beacon Inn – She was approached to sponsor a Motor Cycle Benefit. Bonnie is proposing to put a tent on Shore Dr. (with neighbors permission) with snow fencing so they can check ID's, leaving the parking lot for Motorcycle's. Bluff Association has offered Dewey Park for additional parking. This will be a one-time deal, not going to do every weekend. The date will be September 22, 2018. Discussion on parking and tent location. Chair Meyer, asked Chief Kunkel if there is any concerns, Chief Kunkel wants to make sure no vehicles will be parked on Lake St. Music needs to stop at 11:00pm. Golf carts not allowed. Chief will also run application through Fire Chief.

Rene Weloch-252 Noahs Arc Crt Evansville- spoke, benefit is in honor of her late son. Raising money in his honor. Motion to require a large gathering permit needed, with layout of parking lot, tent location, etc. (Trescher, Drew) and have fee waived. Motion Carried.

**10. Bartender License for Sharon Manson**

Motion to approve (Traynor, Jennings) Motion approved.

**11. Proposal on Town Clerk Hours \motion Traynor, Drew approved, motion carried.**

Clerk Granger proposes changing Clerk hours to Monday-Friday 7:30-4:00pm (close 11:30-12:00) and Friday 8:00am-1:00pm. Beginning on September 4<sup>th</sup>, 2018. Motion to approve (Traynor, Drew) Motion Carried.

**12. Bills**

Motion to pay bills as submitted (Traynor, Trescher) Motion Carried

**13. Treasurer's Report**

Accept Treasurer's report. Move to place on file (Trescher, Jennings) Motion Carried

**14. Building Inspector's report**

None Submitted due to change in Monthly meeting.

**15. Police Department's report**

Chief Kunkel read report, placed on file.

**16. Chairman's report**

Fire signs-911 follow up letters sent out.

Town of Koshkonong, shake up of Lake District- voted to give Mike Shumacher authority of Fulton dam.

**17. Correspondence**

None

**18. Fire Commission report**

Meeting coming up, last meeting was short. Discussion on fire commission meeting.

**19. Rock River Safety patrol report**

Meeting tonight at 7pm

**20. CKSD report**

Signed paperwork

**21. Motion to adjourn into closed session pursuant to WIS. Stat Sec. 19.85 (1) (g) to confer with legal counsel who is rendering oral or written advice concerning strategy with respect to ligation for which the Town is involved.**

Motion to move into closed session (Traynor, Jennings) inviting Clerk, Treasurer, P&Z and Chief to join. Motion to reconvene to open session (Traynor, Jennings)

**22. Reconvene into Open session**

**23. Action on Closed Session** Motion to pay Artisan and Truckers Casualty Company with pending litigation \$1233.00 the monies collected in tax intercept, as long as this finalizes all legal obligations and claims against the Town of Milton. (Trescher, Traynor) Motion Carried.

**24. Adjourn**

Motion to adjourn (Traynor, Trescher) at 8:06pm. Motion Carried.

"Minutes are not official until approved by Town Board and P&Z"