

“Preliminary”
Proceedings of the Planning and Zoning Committee
Proceedings of the Milton Town Board
October 8, 2018

1. Call to Order (PZ)(TB)

P&Z called to order by Chair Trescher at 6:30pm Rusch, Webb absent-still have a quorum.
TB called to order by Chair Meyer at 6:30PM all present along with Clerk Granger, Treasurer Reif, Chief Kunkel and 11 citizens.

2. Confirmation of Meeting Notices

Meeting notices were posted on the Town’s website, Town Hall, First Community Bank and published in the Milton Courier

3. Pledge of Allegiance

Done

4. Approve Agenda (PZ)(TB)

(PZ) Motion to approve agenda (Barker, Hanlon) Motion carried

(TB) Motion to approve agenda (Jennings, Traynor) Motion carried.

Troy Knudson is present to speak. Mr. Knudson introduces himself and hands out flyers with his background and information on it. He appreciates our time. Mr. Knudson talks about his experience on cases he has been involved in. He feels he is in a good position to run for Sheriff. He feels to make our community a better place, we must collectively focus on positive change. He would like to have a connection with community. He expects people to work hard. Mr. Knudson has 2 boys, and recently welcomed his nieces to the household, his sister in law was killed in car accident. A difficult part of the job is to make the hard phone calls, but receiving the phone call was even harder. He has learned what the sheriff does is important is these situations. Sheriff has to do job, to avoid tragedy. Notifications you have to do. You need information, Sheriff sets tone.

5. Approve Minutes 9-10-18 (PZ)(TB)

(PZ) Motion to approve minutes (Barker, Hanlon) with corrections Motion Carried.

(TB) Motion to approve minutes (Drew,Traynor) with corrections Motion Carried.

6. Public Hearing: Zoning request and sale/transfer of Todd Haakinson, 4702 E Ridge Ln, Milton, WI, for a zoning change from A-2 to A-1 for 2.35 acres that will be sold/transferred back to Errett and Christine Elmer. The remaining 10.2+ acres will remain A-2. Parcel 6-13-117.01; 12.53 acres; PT SW ¼ SW ¼ CERTIFIED SURVEY MAP VOL 33 PG 1-4 LOT 1, Section 15, in the Town of Milton.(PZ)(TB)

Open public hearing.

Ron Combs, surveyor for this. There was a hand shake agreement when property was sold to Haakinson that they would back this portion of land to Elmer’s if they did not use. This is just a change back. No one to speak. Close public hearing.

Chair Trescher goes over application and form with P&Z. Zoning will change. Motion (Hanlon,Barker) to recommend to TB to approve zoning change. Roll call- Hanlon-aye, Barker-aye, Chair Trescher-aye. Motion carried.

Motion (Traynor,Jennings) to accept the recommendation of P&Z to approve zoning change. Roll call- Jennings-aye, Traynor-aye, Trescher-aye, Drew-aye, Chair Meyer- aye. Motion carried

7. Review Lot Combination for Joseph and Patricia Janowiak 8117 Rosebury ave, Woodbridge IL, Parcel 6-13-1298;PT NW ¼ MAPLE BEACH SUBDIVISION #2 LOT 33& PT VAC LAKE STREET E & ADJ, Section 6, in the Town of Milton.(PZ)(TB)

Ron Combs present. The Town approved vacated street months ago, did go to County also. Conditions have been met for drainage. And all have been recorded. Motion (Barker, Hanlon) to recommend to TB to approve lot combination as conditions were met. Roll call- Barker-aye, Hanlon-aye, Chair Trescher-aye. Motion Carried.

TB Motion to approve (Traynor, Drew) Roll call- Jennings-aye, Traynor-aye, Trescher-aye, Drew-aye, Chair Meyer-aye. Motion Carried.

8. Confirm next meeting date (December)

December 10th, 2018.

9. Adjourn P&Z

Motion (Barker, Hanlon) to adjourn P&Z at 6:51pm. Motion Carried.

10. Representatives from Edgerton School District- Referendum

Drew Wellman, Director of Pupil Services. We have two questions on the ballot in November. 2 buildings Community elementary School- 1954 was built.

High School – 1963 was built. In December of 2016 exploration on process and what it will be began. Lots of thought went into this process, they want to be open and transparent. And asked for feedback. They had a 30 person advisory committee which met bi- monthly over many months.

Facility Solutions- area map shown, shown where what will be remodeled and areas that will be new (additions). 99 million debt capacity is available. Operational reoccurring, now at zero dollars. Tax impact, roughly 4 cups of coffee -8\$ per 100,000 house. (Indefinite)

Scott Barker spoke- he went on website, they is a lot of information, very informative.

11. Discussion/possible action on Charley Bluff Park Lot

Lot in Charley Bluff, lays between two parcels owned by Town of Milton.

County willing deed to Town, need formal record that Town will receive it.

Motion by (Trescher, Traynor) request a deed from the County for parcel 6-13-1508, PT NE ¼ NELSON'S SUB Lot 31 , for the eventually adding to Charley Bluff park, Motion Carried.

12. Assessor update/plans for upcoming year

Patrick Clark- Will be going to 381 improved parcels, 188 Ag and residential parcels in sections 21 through 36. 48 Condos in the Bayshore condo association, 62 parcels in the Bayview subdivision, 58 parcels in the Clear Lake Beach subdivision and 25 parcels in the Cooper Shores subdivision. He will send letters out 2 weeks in advance, and will give a 1 hour time frame. Anyone calls, open to change. Starts at 8-9 in morning, before dark is cutoff. No questions. Discussion on The Historic Lakehouse Inn being put back on the personal property roll if open. Chair Meyer stated there is a note on Business stating to be opening end of October. Discussion on Hidden Valley, undeveloped sites, 36 sites. 25 being used. 2 with park models. Will visit in November.

13. Discussion/possible action on KT Trucking for Lawn/parking lot maintenance

Calendar year of 2019, Motion by (Drew, Trescher) to accept bid proposal. Motion Carried.

14. Bartenders License for Katie E Wedell, Nichole I Trick

Motion to approve the 2 applications (Jennings, Traynor) Motion Carried.

15. Discussion/possible action on Town Hall Rental/Cleaning/Calendar

Brought up at Budget Workshop, discussion on who would maintain calendar, and what fees should be. In the past a deposit was given. Non-profits like Koshkonong Wetland, Milton Junction Cemetery-do use hall for their meetings. Milton Grange uses for fund raiser in December. Fire Commission uses the Hall. Calendar is an important piece. Downstairs is now

for storage, not useable. Used to have weddings- years ago. Town of Fulton, Turtle-does not rent out- Town of Janesville does (no alcohol). Anniversary parties. 133 capacity. Possibly to rent. Supervisor Jennings, open to people renting the Town Hall, it is good for the Community and should be available to the Community. Fee Schedule in past controlled by Town Board, and Chief managed. Chief Kunkel, keep in mind furnace is getting old, lots of wear on it. Make sure there is money in Budget for up keep. Chief Kunkel would clean all day Sunday, He recommends no alcohol for sure. Elections go into Calendar and availability also- per Chair Meyer. Greater access to Hall, Chair Meyer and Traynor – believe food and beverage needs to be allowed, no smoking or alcohol. Chair Meyer, Clerk will be best person to keep Calendar. Questions/discussion on whether to rent out hall or not. The application was online before. Supervisor Traynor- in Janesville \$125 plus, with amenities here to rent, he suggests a \$150.00 fee. Discussion on tables to be used. Chairs useable, tables may have to be bought/invest. Chair Meyer recommends 6 footers. Supervisor Drew, this does create headaches, yes could be a wonderful thing as well. Committee to be formed to explore prices, etc. (Drew, Jennings) move to table both 15 and 16- see Janitor job description- get more information.

16. Discussion/possible action on Town Hall Janitor duties

Chair Meyer, appoints Supervisor Drew, Chief Kunkel, Treasurer Reif to a temporary Committee to look into Town Hall Rental and clarification of janitorial Duties. Will report findings to TB.

17. Citizens to be Heard

Andrew Wilkins 11614 N Lake Street, Milton- I am here to bring up on going issue on drainage of ditches, and culverts being plugged on Lake Street. I am trying to keep up with them, grade is right, between all culverts, on Lake Street. Supervisor Traynor went up to Charley Bluff, east side of Lake Street, culverts need to be cleaned out, this is on the home owners, leaves-brush in ditch. There is ditch cleaning that can be done. Elevation change, road to my house (Andrew Wilkins) highest house, Chair Meyer asked if a number of culverts were totally replaced, would it still not flow right? Supervisor Traynor- it may be better, Time consuming. Chair Meyer, we haven't replaced driveway culverts historically, on property owner to pay for them. Minimum \$750.00 Discussion on Culvert process. Not going to happen this year. Consider to replace culverts, something in writing from landowners supporting they want it done. One property that puts leaves/brush in culvert. Chief Kunkel will address the neighbor. Discussion on right of way on road, Town will consider agenda item in the future to discuss further per Chair Meyer. In the meantime discuss with neighbors (all year round) to see if they are willing to have them redone.

- Andrew Wilkins- also hear to talk about the possibility of having an ATV/UTV route-temporary from November- April, from houses to lake for Ice fishers. Snowmobile route that runs to Charley Bluff now. Just ATV/UTV (not golf carts) Chief Kunkel spoke, prime area for snowmobiles, he would not like them to go past Charley Bluff Rd. rather have ATV's then Golf carts, no opposition to it. Brodhead just did one. Chief will check with them about wording. State just updated ATV rules– Public Roads, will there be signage Cost, Chair Meyer, private roads the Town cannot give authority to use these. Discussion on Signage and who pays for Snowmobile signs. Supervisor Traynor is worried about chains on tires.
- Liz Dettigner, 11347 N Charley Bluff Rd. She has been told many times Charley Bluff is a residential area not a recreational area. She thinks this will open up people using ATV/UTV's all the time. Chair Meyer would like to see drafts of ordinances, need a dedicate line item on a future agenda to consider that. The Board wants to know that the neighbors, Business's would welcome this idea. Chair Meyer- will put on Agenda in January.

Supervisor Traynor spoke- He talked with Brian Bogan- Mallwood association, about driveway permits road 4- driveway access policy (not one now). Have meeting on Saturday, will advise to follow Town's rule of going through County process.

18. Bills

Motion to pay bills as submitted (Traynor, Jennings) with approval of copy machine change.
Motion Carried

19. Treasurer's Report

Accept Treasurers report. Move to place on file. (Trescher, Drew) Motion carried.

20. Building Inspector's Report

Meet with Inspector, supervisor and owner of Company. Conversation went well.
Discussion on permits.

21. Police Department's Report

Chief Kunkel read report, placed on file.

22. Chairman's Report

Progress report-911 fire numbers-
Chair Meyer put all Town's sand bags in basement of Town Hall.

23. Correspondence

Octoberfest- Business after 5- on Wednesday by First Community Bank.

24. Fire Commission Report

Chief Banker retiring, will cost Town more money for replacement. Town to pay 1/3 of salary. Discuss issues. Deputy Chief Lukas, and Chief Banker weren't there for last meeting.

25. Rock River Safety Patrol Report- No Meeting

26. CKSD Report

Meeting Wednesday night, final plans

27. Adjourn

Motion to adjourn at 8:20pm (Traynor, Jennings) Motion carried.

"Minutes are not official until approved by Town Board and P & Z"