

Proceedings of the Planning and Zoning Committee
Proceedings of the Milton Town Board
January 8th, 2018

1. Call to Order TB

Town Board was called to order by Chair Meyer at 6:00pm. Present were Supervisors Trescher, Traynor, Jennings. Supervisor Stalker was absent. Also present were Clerk Granger, Treasurer Reif, Chief Kunkel and 18 citizens.

2. Confirmation of Meeting Notices

Notices were posted at 1st Community Bank, Town Hall, Lake House, website and published in the Milton Courier.

- 3.** Supervisor Marian Trescher made a motion and Supervisor Jennings second to amend agenda. Carried. Senator Janis Ringhand and State Representative Don Vruwink present to recognize Sandy Kunkel's 13 years of service with the Town of Milton. They both thanked Sandy for her service, and acknowledged schooling and past work history. Chair Meyer expressed his gratitude for Sandy's service and all she did for the Town. Supervisor Trescher also expressed her appreciation, and thanked Sandy for her dedication, honesty and willingness to work.

4. Annual Multiple Dog License Review TB

Mike Murphy, 10200 N Clear Lake Rd: 5 dogs maintained. Motion Traynor, second Jennings to approve the license. Carried.

Mike Murphy for Sharon Anderson 10303 N Clear Lake Rd: 4 dogs (6month old puppy)- 5 total motion Trescher, second Jennings to approved the license. Carried.

Linda Rutledge 1410 E Maple Beach: 4 total, 2 puppies, Motion Jennings, second Traynor to approve the license. Carried.

Ron Wegner 2214 E Manogue Rd: same 5 Dogs, Motion Trescher, second Traynor to approve the license. Carried

Michael Hergert, 6118 N Ladue Dr: Same 4 dogs, one needs to be exempt due to medical conditions can't get vaccinated. Motion Traynor, second Jennings to approve the license. Carried

Sharon Schrank. 9001 N Clear Lake Rd: same 3 dogs, Motion Trescher, second Jennings to approve license. Carried.

Cindy Koshen 9535 N Milton Rd: 5 dogs, 1 German shepard is daughters. Motion Jennings, second Traynor to approve license. Carried.

Cindy Bush, 2400 E Manogue Rd: 4 dogs, new golden retriever, Motion Traynor, second Jennings to approve license. Carried.

Joel Wright, 1125 EMH Townline: same 6 dogs , motion Traynor, second Jennings to approve license. Carried.

Charlie Pastorius, 4137 EMH Townline: 3 beagles-one new one. Motion Trescher, second Traynor to approve license. Carried.

Peter Fourness, 11202 N Tahoe Dr: 3 dogs same, Motion Jennings, second Trescher to approve license. Carried.

Gary Getchel, 8700 N Clear Lake Rd: same 3 dogs, Motion Traynor, second Jennings to approve license. Carried

Beth Drew, 8215 N Ridge Trail: Same 3 dogs, Motion Traynor, second Jennings to approve license. Carried.

5. Call to Order P&Z

Chair Trescher called P&Z to order at 6:22pm. Present were Jon Webb, Jim Hanlon, Charlie Rusch and Scott Barker.

6. Pledge of Allegiance

Done

7. Approve of Agenda (PZ) (TB)

Motion Webb, second Barker to approve, Carried.

8. Approve Minutes 12-11-17 (PZ) (TB)

Motion Barker, second Rusch to approve. Carried.

Motion Jennings, second Traynor to approve. Carried.

9. Confirm next meeting date 2-12-18

Date to be 2-12-18. Confirmed.

10. Adjourn (PZ)

Motion Hanlon, second Barker to adjourn. Carried and P&Z adjourned at 6:25pm.

11. Citizens to be heard

None

12. Assessor Contracts

Patrick J. Clark, several changes in Local Assessment law this year. Most in 20 years. Board of Review can meet during a 45 day period starting with the 4th Monday of April, but no sooner than 7 days after the last day of Open book. No person can appeal to BOR if a value was made by the assessor, using the income method, if they have not supplied the information about income, expenses, which the assessor requested at least 7 days before the BOR.

The assessor may not increase the value of property based solely on the property owner's refusal to view the interior.

The assessor is required to keep and maintain a database identifying all such property owners. That refuse assessor to see interior.

It is still legal for the assessor to knock on the door of a residence to request an interior inspection (for following up on building permits, etc.) and if there's no answer, the assessor can leave a tag on the door and proceed to measure the outside of the buildings, additions, etc.

There is a state prescribed letter to send for interior views and best practice is to send a letter for exterior too, but not required. We need to allow 14 days for a property owner to respond. If no response, we can knock on the door and leave a tag, with contact information on it.

The charge-back law changes 1-1-18 to go back 5 years to collect back taxes if an error occurred that resulted in a rescission of \$250.00 or more per property. Personal Property: Machinery, Tools and patterns are now exempt, and there is no longer a requirement to provide the value of exempt computers the DOR will use the 2017 amount going forward.

Assessor Certification changes:

Assessor 1: municipality has less than \$100 million in assessed value.

Assessor 2: municipality has between \$100 million to \$1 billion in assessed value. (Pat is certified)

Assessor 3: municipality has over \$1 billion in assessed value
Effective 2019

Open records reminder: Property records are subject to the "Open Records" law, The requests for records must be made available within 10 business days.

Discussion on Home owners using property as Short term rental homes, Chair Meyer stated some complaints have been made.

Going with Buyer beware, no answer or nothing in writing as of yet, in regards to ordinance, variance or what needs to be done.

Changes made to machinery will have a big impact on neighboring towns.

Motion to approve contract for a 5 year period for \$60,000 or \$12,000 per year, payable in equal monthly payments, throughout 60 months of contract for the revaluation contract of all property beginning on 1-1-18 and ending on 12-31-2022 made by Jennings, second Trescher. Motion Carried.

Motion to accept contract for Patrick Clark to keep the Town of Milton in full compliance, attending Open Book and Board of Review for \$17,000 per year, payable in equal monthly payments starting on 1-1-2018 and ending on December 31, 2019 made by Trescher, second by Jennings. Motion Carried.

Stacy Babiarcz spoke as to why assessor needs to see interior, Pat Clark clarified that value changes on things like flooring(marble, carpet) countertops (marble, etc.) . There is a grade on every house and determines value.

13. Bartender Licenses for Christine Wilcox, Thomas Wisersky, Cathy Ruble

Motion Traynor, second Jennings to approve. Carried.

14. Approval of Election worker Dan Johnson

Motion Trescher, second Traynor to approve. Carried.

15. Amend 2017 Budget

Will table till next month. 2-12-18

16. Reappointment of Treasurer

Town Attorney Moore, advised Town had changed to appointment of position.
Town Board can appoint for 3 years.

Motion by Traynor, second Jennings to Appoint Roseann Reif for 3 years to Town Treasurer. 1-8-18 through 1/2021. Roll call, Chair Meyer, aye supervisor Trescher aye, Supervisor Jennings aye, Supervisor Traynor aye. Supervisor Stalker absent. Motion Carried.

17. Appointment of Town Clerk

This is authorized position, just a formality. On Record of appointment, for 6 month term, then extend term for 3 years after probation period. Will add to June agenda for evaluation and full term appointment. Motion by Traynor, second by Jennings. Roll call, Chair Meyer aye, Supervisor Trescher aye, Supervisor Jennings aye, Supervisor Traynor aye, Supervisor Stalker absent. Motion Carried.

18. Change of date for August monthly meeting
Meeting date changed to Wednesday August 1st 2018

19. WTA District Monthly meeting

Chair Meyer, Supervisor Trescher, Beth Drew, and Clerk Granger will attend. Treasurer Reif will let clerk know. March 3rd 2018 at Brew House in Whitewater. Board of review will be topic.

20. Clerks Institute and Clerks Conference

Motion by Traynor, second by Jennings. Contingent on probation period, clerk will attend Clerks institute July 15-July 20 2018. And Clerks Conference August 21-August 24 2018. Motion Carried.

21. Mr. Pett request for a refund of \$310.80 for overcharge of recycling

Clerk made error, should refund. Motion by Traynor, second by Jennings to refund amount. Motion Carried.

22. Bills

Motion by Traynor, second by Jennings to approve to pay bills as submitted. Carried.

23. Treasurer Report

Motion Jennings, second Traynor to place the report on file. Carried.

24. Building Inspectors Report

Submitted

25. Police Departments Report

Chief Kunkel submitted his report.

26. Chairman's Report

Chair Meyer Reported

27. Correspondence

March 3rd 2018 WTA District Meeting

Rock County Unit of Wisconsin Towns Association Thursday January 18 2018

Town of Rock town hall.

February 13th 2018 public hearing for Town of Fulton proposed amendment to Town of Fulton Comprehensive plan.

28. Fire Commission Report

3rd Wednesday of the Month 1/17/18

29. CKSD Report

Settled engineering. Status quo

30. Adjourn

Motion by Traynor, second by Jennings to adjourn. Motion carried and meeting was adjourned at 8:27pm

Respectfully submitted this 9th day of January, 2018

Marcy Granger, Town Clerk

"Minutes are not official until approved by P&Z and Town Board