

Town of Milton

Assessor Revaluation Contract for 2018 thru 2022

The Milton Town Board hereby appoints Patrick J. Clark, a State of Wisconsin Certified Assessor 2, acting as an independent contractor, to perform the revaluation of all real and personal property for the Town of Milton, Rock County Wisconsin.

The revaluation contract of all property will begin on 1-1-18 and end on 12-31-2022. Over a 5 year period, all the improved real estate parcels in the Town of Milton, will be measured, new photos taken, and a walk-through inspection of every house will be done (with the owner's permission). Approximately 20% of the property will be done each year.

The total contract for completing the revaluation over a 5 year period will be \$60,000 or \$12,000 per year, payable in equal monthly payments, throughout the 60 months of the contract.

Regular updates will be given to the Milton Town Board, at their discretion.

\_\_\_\_\_ chairperson

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Patrick J. Clark \_\_\_\_\_ Assessor

Witness Town Clerk \_\_\_\_\_ Date signed \_\_\_\_\_

Town of Milton

Assessor Contract for 2018

The Milton Town Board hereby appoints Patrick J. Clark, a certified State of Wisconsin Real and Personal Property Assessor, acting as an independent contractor, to be the Assessor for the Town of Milton, Rock County Wisconsin.

This appointment includes the normal statutory duties to complete the real and personal property assessments for the period of time starting on January 1, 2018 and ending on December 31, 2019. The Assessor will be responsible for all expenses relating to the duties of Statutory Assessor for the term of this contract.

The annual salary for completing all the ordinary assessment duties, keeping the Town of Milton in "full compliance", and attending Open Book and Board of Review will be \$17,000 per year, payable in equal monthly payments, throughout the contract.

The definition of "full compliance" means keeping all the major classes of property in the Town of Milton within 10 % of 100%, as stated in the major class compliance report for municipalities presented by the State of Wisconsin Department of Revenue on an annual basis. The definition of a "major class" is any class of property which has a value of 10% or more of the total property value of a municipality. The Town of Milton currently has 3 major classes: Residential, commercial, and the Sum of 5, 5M, 6, 7 (which includes the improvements and building sites on agricultural properties).

\_\_\_\_\_ chairperson

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Supervisor

Patrick J. Clark Assessor

Witness Town Clerk \_\_\_\_\_ Date signed \_\_\_\_\_

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**Patrick J Clark. - Town Of  
Milton, Assessor**

2049 Nancy Ln  
Stoughton, WI 53589

Phone: (608)873-7936  
Email: patbus56@gmail.com

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December 6, 2017

William R. Schoenfeld  
7216 E County Line Rd  
Fort Atkinson, WI 53538-9230

Example  
of  
Appointment Letter

\*\*\*2018 Assessment begins:

This is the start of visiting 20% of the properties in the Town of Milton this year. The project will be going on for the next 5 years to verify property record data on all properties. The assessor will be at your property within the assigned time to measure the outside of all buildings and do a walk-through inspection.

Re: Real estate at 7216 E County Line Rd in the Town of Milton  
Tax key number 026-00100101

Dear William R. Schoenfeld:

I will be at your house to measure the outside of all buildings and do a walk-through appraisal of the interior of your home (with your permission of course) during the hours of 10 to 11 a.m. on Wed. 1-3-17. If you cannot be there at that time and would like to change the time, or have questions, please call 608-873-7936 or e-mail [patbus56@gmail.com](mailto:patbus56@gmail.com).

If you are not home during the assigned time, I will leave a note on the front door, explaining the purpose of the visit and measure the exterior of all the buildings. The note will have contact instructions for setting up an appointment later.

Thank you,

Patrick J Clark  
Assessor for the Town of Milton