

STATE OF WISCONSIN      MUNICIPAL COURT FOR THE TOWNS      ROCK COUNTY  
OF MILTON, HARMONY AND LIMA

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TOWN OF \_\_\_\_\_,  
Plaintiff,

Citation No.(s) / Offense(s):

v.

\_\_\_\_\_  
Defendant.

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**PLEA OF NOT GUILTY OR NO CONTEST**

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I plead *[select one of the following]*,

\_\_\_\_\_ Not Guilty

\_\_\_\_\_ No Contest

Dated: \_\_\_\_\_.

\_\_\_\_\_ [signature]

\_\_\_\_\_ [print name]

\_\_\_\_\_ [address]

\_\_\_\_\_ [phone]

**INSTRUCTIONS**

1. Fill out as much of the top portion of the form as you can, using information found on the citation issued to you and/or documents you received from the Municipal Court.
2. **If you plead "Not Guilty,"** the matter will be scheduled for a trial to the municipal court.
3. **If you plead "No Contest,"** the municipal court will find you guilty, but you have not admitted any civil liability. The judge may review your driving record and citation prior to deciding if you should pay a forfeiture and, if so, how much (based upon mitigation or aggravating factors, the forfeiture may be less or more than the amount of the deposit listed on your citation).
4. **Send this completed form to: Clerk of Municipal Court, 23 First St., Milton, WI 53563.** Your plea must be RECEIVED by the clerk prior to your scheduled initial appearance, otherwise you may be found guilty. If your written plea is received before your initial appearance, you do not have to attend municipal court as scheduled.
5. You may contact the clerk for the status (call – 608/868-6656 or email – [townofmiltonmunicourt@charter.net](mailto:townofmiltonmunicourt@charter.net)).